| **1** | **Task Definition** | 1.1 Define the information problem.  
1.2 Identify information needed in order to complete the task (to solve the information problem). | **Graphic Organizers**  
**Concept Mapping**  
**Creating Essential Questions** |
| --- | --- | --- | --- |
| **2** | **Information Seeking Strategies** | 2.1 Determine the range of possible sources (brainstorm).  
2.2 Evaluate the different possible sources to determine priorities (select the best sources). | **Subject Directories**  
- OPAC  
- Databases  
- Use of Libguides  
- Print & Electronic resources |
| **3** | **Location and Access** | 3.1 Locate sources (intellectually and physically).  
3.2 Find information within sources. | **Keyword Searching**  
**Search Strategies**  
**Advanced Search Strategies** |
| **4** | **Use of Information** | 4.1 Engage (e.g. read, hear, view, touch) the information in a source.  
4.2 Extract relevant information from a source. | **Extract Information**  
- Creating dot points/note making  
- Recording information onto a note making template.  
**Analyze Sources**  
**Bibliographic Citations**  
- How to reference  
- How to write a bibliography  
**Identify Point of View** |
### 5. **Synthesis**

| 5.1 Organize information from multiple sources |
| 5.2 Present the information |

#### Critical Thinking

**Appropriate Product**
- Writing an information report
- Creating Timelines –
- Using a variety of resources
- Creating PowerPoints

**Classroom Applications**
- Oral presentations

### 6. **Evaluation**

| 6.1 Judge the product (effectiveness) |
| 6.2 Judge the information problem-solving process (efficiency). |

#### Assessment Rubrics

- Self Evaluation
- Peer Evaluation