Mount Lilydale Mercy College

Planning Pathways

Year 12

(VCAL) 2016

Research Task
Learning outcome 3

*Demonstrate an appropriate range of research skills (minimum of four) for a variety of purposes relevant to a chosen field of study.*

Learning outcome 4

*Develop a pathway plan, and consider alternative pathways, for further study/training.*

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<th>Elements</th>
<th>Activities to demonstrate achievement of elements</th>
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<td>3.1 Identify and describe the key concepts and terms relevant to research, including primary and secondary research, reading techniques and note taking.</td>
<td>4.1 Discuss and document future career/work directions with an appropriate person and identify additional skills requirements.</td>
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<tr>
<td>3.2 Demonstrate the use of library research skills.</td>
<td>4.2 Select, describe and compare courses to target for further study.</td>
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<td>3.3 Demonstrate an understanding of the purpose and type of evidence and integrity of information collected.</td>
<td>4.3 Compare information for entry requirements from appropriate sources, including entry requirements, content and structure in relation to the chosen pathway.</td>
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<td>4.4a. Develop and document alternative pathways and document a plan.</td>
<td>4.4b. Document challenges and barriers to entering target courses.</td>
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<td>3.4 Demonstrate an understanding of issues relating to collection of data including intellectual property, copyright, plagiarism and collusion.</td>
<td>Note -making - from dot points to written text.</td>
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<td>3.5 Apply appropriate citation to reference ideas and information researched.</td>
<td>Reference list – MLMC Harvard Style</td>
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THE RESEARCH PROCESS: Step 1: Defining Your Topic of Research

Outcomes you need to achieve – Year 12 VCAL

3.1 Identify and describe the key concepts and terms relevant to research, including primary and secondary research, reading techniques and note taking.

4.1 Discuss and document future career/work directions with an appropriate person and identify additional skills requirements

Your task is to Research Pathways for your future career and present options to others.

What is a pathway?

Your pathway is the way you plan your learning, skill development, occupation and life experiences through education and training. There are many pathways you can take on your way to any employment destination and yours will be unique. Your learning pathway may consist of employment-based training, such as an Australian Apprenticeship (known as an apprenticeship or traineeship in some states and territories), volunteering, entry-level work, further study and/or job advancement.

Keep your research questions handy at all times, so you can keep your research and writing on the right track. If you're aiming for better marks in your assignment, it all starts here with defining the task. Because before you even begin your research, you need to understand exactly what you're being asked to do.

You will need to:

- Develop and understand the purpose of the task
- Participate in the background discussions and reading
- Clarifying the task through questions and discussions with others
- Commence planning your assignment.
THE RESEARCH PROCESS: Step 2: Locate & Select Your Information

Outcomes you need to achieve: Year 12 (VCAL)

3.2 Demonstrate the use of library research skills.
4.2 Select, describe and compare courses to target for further study.

Questions to be answered to achieve your outcomes…. Week 1

Identify 3 alternative careers.

Use the link below or go to the MLMC VCAL Library Guide created to assist you with your research.

Skills Gateway Victoria A Victorian Skills Gateway is your one-stop-shop for vocational training in Victoria.

List possible Career Options…

a. __________________________________________

b. __________________________________________

c. __________________________________________
THE RESEARCH PROCESS: Step 3: Organising your research notes

Read: Background Information

Outcomes you need to achieve: Year 12 (VCAL)

3.3 Demonstrate an understanding of the purpose and type of evidence and integrity of information collected.

4.3 Compare information for entry requirements from appropriate sources, including entry requirements, content and structure in relation to the chosen pathway.

4.4a Develop and document alternative pathways and document a plan.

Organising the information you have read into a good set of notes will make writing your assignment much easier and quicker. In this section we will discuss.

- Note-taking proformas, tips and styles: Victorian Certificate of Applied Learning (VCAL)

- Referencing your work using the Citation Generator: Victorian Certificate of Applied Learning (VCAL) Citation Generator
THE RESEARCH PROCESS:  Step 4: Guiding Questions for Research

Week 2 and 3

Let’s go….

Use the electronic note-making document found on MLMC Library Guides – Victorian Certificate of Applied Learning

Victorian Certificate of Applied Learning (VCAL)

In dot form answer the following questions for each of your possible Career Options.

2. In order to make comparisons between career options you need to record the following information about each occupation or career choice.
   a. **Define** the job position.
   b. **List** the tasks performed in the job.
   c. **Identify** the personal requirements of people on the job.
   d. **Identify** the job prospects for the occupations.
   e. **List** the required education and training for the job in the state of Victoria.
   f. **List** at least two courses that you could complete for entry into your chosen career.
   g. **List** the expected pay scales for each career.

Useful Websites - MLMC Library Guide  Victorian Certificate of Applied Learning (VCAL)

Including the following 3 websites for research success

1. **Skills Victoria** provides information, links and tips on:
   - how to get started as an apprentice or trainee
   - how to choose the apprenticeship or traineeship that’s right for you
   - what type of training is available
   - what to do if you’re having problems with your apprenticeship or traineeship
   - wages and contracts whether you can get financial assistance & who can help

2. **Job Outlook - Make Your Career a Reality**
   - is a careers and labour market research information site to help you decide on your future career.
   - search options to find information covering around 350 individual occupations.
   - Information includes Job Prospects, Job prospects, Weekly earnings, Occupation size, Vacancies, Training, Skills required

3. **My Future - General Overview Information**
   - provides general information about career options and skills required for careers.
THE RESEARCH PROCESS : Step 5 : Presenting your personal pathway

Let's go....

Outcomes you need to achieve: Year 12 (VCAL)

3.4 Demonstrate an understanding of issues relating to collection of data including intellectual property, copyright, plagiarism and collusion. Note-making - from dot points to written text.

3.5 Apply appropriate citation to reference ideas and information research - In text referencing and reference list

Use your research and notes to create a piece of work that answers the assignment question, and meets your assessment criteria.

Purpose for your presentation consider

Audience ____________________________________________________________

Tools needed for Presentation __________________________________________

Guiding Questions for Research

Use the electronic note-making document found on MLMC Library Guides – Victorian Certificate of Applied Learning

Victorian Certificate of Applied Learning (VCAL)

Presentation must include the following elements……

1. Questions answered in dot point in the note-making document.
2. Presentation of your findings in PPT or a format that is approved by your teacher.
3. Reference List
THE RESEARCH PROCESS:

Step 6: Identifying Challenges and Barriers in Pathways

Let's go....

Outcomes you need to achieve: Year 12 (VCAL)

4.4 b. Document challenges and barriers to entering target courses.

Develop three questions for a Q&A session with the Career’s Advisor at MLMC College addressing challenges and barriers they may encounter when applying and entering courses.

1. __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

2. __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________

3. __________________________________________________________________________________________
   __________________________________________________________________________________________
   __________________________________________________________________________________________